



PGW Sixth Form

Partnership of Greenacre & Walderslade

17 May 2023

Dear Parent/Carer/Student

I hope this letter finds you well.

I am writing to emphasise the importance of carrying your school ID card with you at all times, when on PGW premises.

Your school ID card is a safeguarding measure and serves as a vital identification tool within our school – as PGW students do not wear uniform, your ID card serves as proof that you are a student of PGW.

It is compulsory for all students to have their ID card visible on your PGW lanyard at all times when in the school buildings. Regrettably, students who fail to bring their ID card or have this on display will not be granted access to the buildings, and will be required to return home to retrieve it, if necessary.

To ensure that all students have access to their ID cards, we have reissued ID cards wherever necessary.

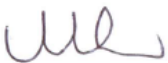
However, from Term 6 students will be required to buy a replacement if theirs is lost or damaged (replacement ID cards will be £5). Please note that this fee covers the administrative and material costs associated with issuing a new ID card. It is our expectation that students take responsibility for their ID cards and keep them in a safe place to avoid the inconvenience of obtaining a replacement.

We understand that there may be circumstances where a student forgets their ID card or misplaces it. In such cases, please report to the PGW office upon arrival to school, so that we may assist you.

We appreciate your cooperation and understanding in adhering to this requirement. By carrying your ID card at all times, you contribute to maintaining a safe and secure learning environment for yourself, your peers and the staff at the school.

Should you have any questions or concerns, please do not hesitate to contact the PGW Sixth Form team.

Kind regards,



Mr M. Roberts
Head of PGW Sixth Form



Miss H. George
Deputy Head of PGW Sixth Form



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